



# Mandarin Training Center National Taiwan Normal University

## Admission Requirements for 2025 online group class

(Term 1:Mar-May, Term2: Jun-Aug, Term3:Sep-Nov, Term 4:Dec-Feb)

### I. The Purpose of The Program

1. In this course, you will learn Chinese conversations and texts covering CEFR levels A1 to C1.
2. You will be able to use grammar and vocabulary to express yourself in Chinese on various topics.
3. The course content follows *A Course in Contemporary Chinese* textbooks from Volume 1 to Volume 6. Learning objectives can be found [[here](#)], and course topics can be found [[here](#)].
4. Class size: Each class will have approximately 3 to 10 students, with a total enrollment of around 50 students. If fewer than 3 students enroll, the class will not be offered.
5. Eligibility: Open to individuals aged 15 and above.

### II. Important Dates (Please note: this schedule refers to Taiwan time)

Step	Term 1 (Mar–May)	Term 2 (Jun–Aug)
1. Registration Period	Now until Feb 4, 2025	Now until Apr. 30
2. Listening & Reading Test	Now until Feb 4, 2025	Now until Apr. 30
3. Oral Test Period	Feb 8-12 ( <i>Exact dates will be confirmed via email</i> )	May 5-9, 2025 ( <i>Exact dates will be confirmed via email</i> )
4. Payment Period	Feb 12-18, 2025	May 12-19, 2025
5. Pre-course Meeting	March 3-7, 2025 ( <i>Exact dates will be confirmed via email</i> )	June 2~6, 2025 ( <i>Exact dates will be confirmed via email</i> )
6. Course Duration	March 10th~May 13th,2025 (Mon to Fri, 45 days) Apr 3~4 (Qingming Festival)	June 9~Aug 8, 2025 ((Mon to Fri, 45 days)
7. Achievement Test Period	May 14~20, 2025 ( <i>Exact dates will be confirmed via email</i> )	Aug 11-15, 2025 ( <i>Exact dates will be confirmed via email</i> )



Step	Term 3 (Sep–Nov)	Term 4 (Dec–Feb)
1. Registration Period	Now until July 29	Now until October 28
2. Listening & Reading Test	Now until July 30	Now until October 29
3. Oral Test Period	August 4–8, 2025 <i>(Exact dates will be confirmed via email)</i>	November 3–7, 2025 <i>(Exact dates will be confirmed via email)</i>
4. Payment Period	August 11–15, 2025	November 10–17, 2025
5. Pre-course Meeting	September 1–5, 2025 <i>(Exact dates will be confirmed via email)</i>	December 1–5, 2025 <i>(Exact dates will be confirmed via email)</i>
6. Course Duration	September 8 – November 11, 2025 (Monday to Friday, 45 days in total) <b>Holidays:</b> October 6 (Mid-Autumn Festival), October 10 (National Day) – No class	December 8, 2025 – February 12, 2026 (Monday to Friday, 45 days in total) <b>Holidays:</b> December 25–26 (Christmas), January 1–2 (New Year's) – No class
7. Achievement Test Period	November 17–21, 2025 <i>(Exact dates will be confirmed via email)</i>	February 20–26, 2026 <i>(Exact dates will be confirmed via email)</i>

### III. Class time

- 2 classes per day (each class is 60 minutes: 50-minute class time and a 10-minute break), from Monday to Friday, total of 90 hours per term.
- There are 2 options for the class time. Please select the most suitable time for you (you may choose more than one)

The followings are all in Taiwan time (UTC +8)

(A)08:00 A.M. ~ 10:00 A.M.

(B)20:00 P.M. ~ 22:00 P.M.

※Mandarin Training Center reserves the right to adjust the courses. °

### IV. Registration steps

#### Step1. Register online

Please first register an account on the official website.

<https://www.mtconline.tw/mtconline/register.php?language=en>

Then proceed to the registration link to fill in your information. <https://reurl.cc/r3pmYZ>

#### Step 2: Placement Test



MTC will send a placement test link to your email. Please log in to Moodle to complete the listening and reading placement test.

### **Step 3: Online Oral Test**

MTC will arrange an online oral test, where you will have a conversation with a teacher to assess your proficiency. Based on the results, MTC will determine class availability for students of the same level and time slot.

### **Step 4: Payment**

Once a class is confirmed, a payment notification will be sent. Classes will open if at least three students complete payment.

**If fewer than three students pay, the class will be canceled, and a full refund will be issued.**

### **Step 5. Pre-class meeting**

1. Please confirm that you have the following equipment
  - a. PC, notebook, or tablet.
  - b. Headphones and a microphone
  - c. A video camera / webcam
  
2. In order to prevent the internet speed from affecting the course, please take a bandwidth test before your class <http://www.speedtest.net/> It is recommended that the bandwidth download speed be above 10 Mbps, and the upload speed be above 2 Mbps.
  
3. Systems and browsers supported by the center's remote teaching classrooms
  - A. Operating System : MS Windows 、 Linux 、 Google ( Android ) 、 Apple ( iOS ) 。
  - B. Support browser : Google Chrome ( Recommended to use ) 、 Safari 、 Internet Explorer 、 Firefox. To ensure that the course runs smoothly on the day, please test the online classroom before your class's start date※ Our center is not responsible if the quality of your class is affected by slow Internet speeds.

### **Step 6: Course Begins**

There will be no make-up classes for absences in group classes. Please refer to the website's [Service guidelines](#) for details.

### **Step 7: Achievement Test**

At the end of the course, we will arrange an achievement test covering listening, speaking, reading, and writing (typing allowed). Upon passing the test, you will receive a certificate of completion.



## V. Expense description

Registration status	Tuition
General	NT\$40,500
MTC student or alumni	NT\$36,000

## VI. Refund method

If the number of students in this class is less than 3, the center will decide whether to start the class or not, depending on circumstances and will provide a refund. For refunds in other circumstances, please refer to the [service guidelines](#) of MTC online.

## VII. Notes

1. Please do not register if you cannot participate in the course. For those who have signed up for classes, our center reserves the right to terminate a student's classes if a major incident occurs, and refunds will be handled in accordance with our [service guidelines](#).
2. Course-related information will be announced separately on the website.

## VIII. Contact information

For additional information please contact Ms. Chen at MTC Online

Phone : +886-02-7749-5165

E-mail : MTCOnline@mtc.ntnu.edu.tw

Office Hours : Mon.- Fri. 9:00~12:00, 14:00~16:00